



RAINIER VALLEY COOPERATIVE PRESCHOOL 2012-2013 ENROLLMENT FORM FOR NEW FAMILIES

To apply to have your child in preschool for the 2012-2013 school year, please carefully read the instructions attached to this form, complete the application, and sign below. Please return the application form with your non-refundable \$35 registration fee payable to: Rainier Valley Co-op Preschool. Our school strives to be accessible to all families and if this fee is a hardship, please contact the school. A separate application and registration fee must be submitted for each child to be enrolled. Limited scholarships are available. If you are interested, please visit our website at www.rainiervalleycoopreschool.org to download a scholarship application or contact rvcpinfo@yahoo.com. Membership is not restricted according to race, religion, gender, sexual preference, ethnicity or national origin. Applications can be dropped off at the preschool or mailed to the Enrollment Coordinator.

To deliver in person:

To mail:

Rainier Valley Cooperative Preschool
1720 S. Forest St., Seattle, WA 98144

Rainier Valley Cooperative Preschool
c/o RVCP Enrollment Coordinator
1720 South Forest Street
Seattle, WA 98144

Please note: The preschool doors will be open from 9:15 am – 9:45 am, 11:45 am – 12:45 pm, and 3:15 pm – 3:30 pm Monday through Thursday. There will be a box for the applications at the bottom of the stairs.

Completed applications must be delivered or postmarked by March 14, 2012. Your registration fee must accompany your application in order to secure your enrollment.

Today's Date: _____

CHILD'S NAME: _____

BIRTHDATE: _____
(MM/DD/YY)

PARENT/GUARDIAN NAMES (Please list first and last name of all parents or guardians)

ADDRESS: _____

CITY: _____ ZIP CODE: _____ HOME PHONE: _____

CELL PHONE: _____ E-MAIL: _____

ALLERGIES (life threatening): _____ OTHER ALLERGIES: _____

Can we notify you of class status in English? YES / NO If not, which language? _____

PARENT/GUARDIAN SIGNATURE

DATE

How did you hear about our preschool?

- Preschool Fair – Garfield Community Center
- Seattle Central Community College
- Friend

- Flyer – Where? _____
- Website – Where? _____
- Other _____

RAINIER VALLEY COOPERATIVE PRESCHOOL

Philosophy: The Rainier Valley Co-op Preschool offers a multi-age environment which enables us to meet the developmental needs of the children through authentic and meaningful relationships and activities. As children play and build relationships with each other and the grown ups, they practice a variety of skills in which they experience both the role of expert and learner. All decisions that we make as teachers start with the child at the center. Our image of the child is one who is complete, good, competent, powerful, creative, intelligent, inquisitive, enterprising, rooted in culture, empathic, cooperative, resilient, and perseverant. Our planning and reflections are built on the belief that children are exactly where they need to be and doing exactly what they need to be doing in this moment in time, and that they can accomplish what they are capable of doing, alone and with others. Our work begins with the unconditional acceptance of our children exactly where they are.

The Rainier Valley Co-op offers mixed age classes for children ages two to five. Each class has two teachers using their expertise to guide children and maintain a low child to grown-up ratio. The number of children allowed in each class is between sixteen - eighteen.

2012-2013 RAINIERVALLEY CO-OP SCHEDULE

	Monday	Tuesday	Wednesday	Thursday	Friday
9:30 - 12:00	Caterpillar 3 Day Full Day	Sunflower 1 Day Full Day	Caterpillar 3 Day Full Day	Caterpillar 3 Day Full Day	Sunflower
12:30 - 3:30	Salmon 3 1/2 Days	Salmon 3 1/2 Days	Salmon 3 1/2 Days	Salmon 3 1/2 Days	Teacher Planning

Please indicate below the class for which you would like to apply. If you are interested in more than one class please indicate your choices in preferential order (1, 2, etc.). If you do not receive your 1st choice, you will be put on the waitlist for other classes selected. If you receive your first choice you will not be put on additional waitlists.

_____ **Sunflower Class** (Ages 2 – 3, with Full Day students ages 3-5 on Tuesdays)
Tuesdays and Fridays
9:30 a.m. – 12:00 p.m., Tuition \$145 monthly

- Child must turn 2 by 8/31/12
- Child may not turn 4 before 12/31/12

_____ **3 ½ Full Day** (Ages 3 – 5, priority 4 & 5)
Monday, Wednesday, Thursday
9:30 a.m. – 3:30 p.m.,
Tuesday 12:30 p.m. – 3:30 p.m., Tuition \$525 monthly

- Child must turn 3 by 8/31/12
- Child may not turn 5 before 6/1/12

_____ **Caterpillar Class** (Ages 2.5 – 5)
Monday, Wednesday, Thursday
9:30 a.m. – 12:00 p.m., Tuition \$205 monthly

- Child must turn 2 by 3/1/12
- Child may not turn 5 before 6/1/12

Yes / No **1 Full Day Option*** (Ages 3 – 5, priority 4 & 5)
Tuesday
9:30 a.m. – 3:30 p.m., Tuition increases to \$220, \$350, and \$390 with enrollment in Sunflower, Caterpillar, or Salmon class, respectively.

- *Child must be enrolled in Sunflower, Caterpillar, or Salmon class
- Child must turn 3 by 8/31/12
- Child may not turn 5 before 6/1/12

_____ **Salmon Class** (Ages 3 – 5, priority 3 ½ and up)
Monday, Tuesday, Wednesday, Thursday
12:30 p.m. – 3:30 p.m., Tuition \$325 monthly

- Child must turn 3 by 8/31/12
- Child may not turn 5 before 6/1/12

_____ **3 Full Day** (Ages 3 – 5, priority 4 & 5)
Monday, Wednesday, Thursday
9:30 a.m. – 3:30 p.m., Tuition \$445 monthly

- Child must turn 3 by 8/31/12
- Child may not turn 5 before 6/1/12

Child's Name: _____

Parents are an important part of the RVCP Community! As parents at RVCP, you will also help support the preschool with a parent job. Our preschool is a parent-run cooperative, and its success depends on everyone doing his/her part. Families are assigned a school job based on their interests, talents, and availability as well as the preschools' needs. Parent jobs include a variety of positions. Refer to our website, www.rainiervalleycoopreschool.org, for a 2011-2012 job list.

What school job(s) are you interested in?

1.
2.
3.

What skills/experience do you have that will help us with school job placement?

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APPLICATION INSTRUCTIONS

How to apply?

Applications must be postmarked or delivered by March 14, 2012 by 3.30pm. Applications received after March 14, 2012 will be processed on a first come first serve basis. You will be notified on or before April 27, 2012 of your enrollment status.

What is the lottery process?

All open spots are assigned by lottery (random drawing). Returning families have first priority, and new openings will be assigned by lottery. After the lottery, families will be notified of their child's status. Families can be on more than one class waitlist (please indicate your preferences on the application).

Waitlists

The Enrollment Coordinator will notify you as to your class assignment or position on the waitlist. As openings become available the Enrollment Coordinator will contact families on the waitlist. **Our waitlists can change quickly so please be advised that you will have 48 hours to contact our Enrollment Coordinator once you have been notified via email and/or phone regarding a class assignment. It is your responsibility to check your messages regularly and/or be in contact with the Enrollment Coordinator.** Waitlist position may change after the waitlist is announced according to RVCP's policy prioritizing currently enrolled students.

How do I secure my spot?

Your first non-refundable tuition payment is due within a week of acceptance or by April 20, 2012 to hold your spot. Thereafter, tuition is due at the monthly parent meeting commencing in September and ending in May, as tuition is paid one month in advance. If your deposit is not received by April 20, 2012, you will forfeit your space at RVCP and we will offer it to a family on the waitlist. Other arrangements can be made for scholarship families.

When do I receive information about the upcoming school year?

Information packets containing summer play date schedules, parent job assignments, a parent handbook, and information about our mandatory parent orientation meeting (held in early September) will be sent in summer.

What if my child doesn't meet the age cut-off for the class I want for him/her?

Classes are filled first with all applicants who meet the age requirement. In August, if there are still openings, the teacher and class consider whether they wish to fill openings with children who do not meet the age requirement. Please call the Enrollment Coordinator if you wish to be considered for this option.

Is Co-op Preschool a good match for your family?

We are a cooperative preschool, which means that the school is entirely run by parents. As part of the RVCP community, all families are required to:

Work in the classroom

Each family is required to work as an assistant to the teachers on a regularly scheduled basis in your child's classroom. Generally, a parent/caregiver works once per week for half day classes, and 1 full day or 2 half days for families with Full Day students, depending on enrollment and how frequently the class meets. Full Day families also work out lunch coverage with other full day families. **Certain conditions (maternity leave, health issues, enrollment, etc.) may require families to work more if needed.**

Parent Job

Families are assigned a school job based on their interests and talents as well as the preschools' needs. Parent jobs include a variety of positions such as Parent Job Coordinator, Field Trip Coordinator, Co-chair, Treasurer, etc.)

Monthly Parent Education Meetings

Families attend monthly parent education meetings. During our meetings, we discuss class specific activities, upcoming events, and preschool business. Our parent educator also leads us in an early childhood development topic. It's another great way to connect to other families in the co-op community – and learn more about early childhood development.

Fundraising Events

Participate in school fundraising events such as Fall Festival, Movie and Silent Auction Night, and Parents Night Out. We call it "fun"-raising but it still requires work! Our fundraising efforts build community and provide for a strong preschool.

Other Responsibilities

Pay your tuition on-time each month, participate once in a monthly 2 hour weekend clean-up of the school, and help to set up classroom and take apart at the beginning and end of the school year (about 2 ½ hour time commitment).

Siblings are not allowed in class unless enrolled together. You will need to arrange child care for siblings on the days you are scheduled to be a working parent. The working parent schedule is generally prepared once a month. Working parents find substitutes by swapping days with one another when they cannot meet their scheduled day (due to illness, etc.) Nannies, grandparents, and other caregivers are permitted to fulfill the working classroom parent requirement. It is the responsibility of the parents or primary guardians to make sure that these individuals have been oriented to the responsibilities of the working parent and are updated as to decisions regarding classroom management made in the monthly parent meetings.

Thank you for considering Rainier Valley Co-op Preschool! Co-op Preschool is a wonderful experience for children and parents but only functions well when all members fulfill their responsibilities. We encourage you to reflect on whether co-op is a good match for your family!

For more information, contact (206) 723-1555 or rvcpinfo@yahoo.com. Again, thanks for considering our preschool.